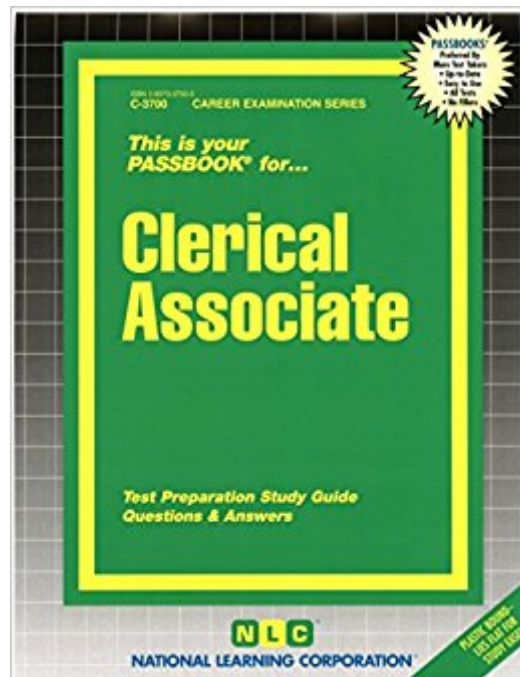




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Clerical Associate(Passbooks) (Career Examination Series)



Synopsis

The Clerical Associate Passbook® prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: Deductive Reasoning; Information Ordering; Number Facility; Matching; Written Expression; and more.

Book Information

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Average Customer Review: 4.1 out of 5 stars 14 customer reviews

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Customer Reviews

Passbooks® has been publishing test preparation study guides for more than 40 years, with 5,000 titles available in a wide range of fields. Passbooks® are designed to help test candidates pass their exams by providing hundreds of questions and answers in the covered subject areas. Study guides are available for preparation for aptitude tests; civil service and government career exams; Regents Competency Tests; high school, college and graduate school admission; career and professional licensure and certification; Armed Forces tests; non-traditional education; and high school equivalency and college credit.

It's been a long time since I've been out of school and required to dissect sentence structure. I'm surprised by how many of the English Expression answers I had wrong. Unfortunately, while the book provides an answer key, the answer key doesn't provide what the correct grammar/text should be. I finally contacted a former English instructor and took one of the test sections with her. We,

emphasis on the word 'we', got 5 answers out of 25 wrong. After re-reviewing the sentences we came up with thoughts as to what the correct alternative or correct answer may have been or where we missed. I am using other resources to brush up on English grammar and hoping it will help me with answering the questions right over time and practice. But I think it would have been helpful if the publisher/author would have given the correct response in the answer key so I can focus on the right answer vs what was the wrong answer. This book is rated higher than the other two for the same career exam so I'm going to stick with it. Aside from English Expression, the other sections have been mostly ok and the book is helping.

My colleagues and I agree that this book is a good book for reviewing for a city exam. It certainly helped me get a high passing score on the city exam. But, there were issues on the correct answers because I would answer some of the questions in the book and I find out that I was wrong. But in fact that I was correct all along and some of the answers are correct and the book has an error. If you are going to publish a book that would help people pass a city exam. Make sure that there are no clerical errors in the book. My colleagues and I were able to find these errors. It is unfair to us as consumers. We should be hired as editors of this book and all of the answers would be correct. We could stay focus on the mistakes that we made not the book.

I recently purchased this book because I wanted it at my convenience, to prepare for a city exam coming up in New York. The Book came very early before the delivery date, which was a big plus! It is very light, in mint condition with all the pages and information intact. It wasn't very expensive compared to many other websites offers. With tax plus shipping & handling it came up to \$30.00. I would recommend this book to anyone looking to study or prepare for a City Exam. Reasonable price on the market, you have it at your personal convenience, it's in mint condition no writing/highlights/wear or tear on any of the pages.

I ordered this book to study for the upcoming state clerical exam in March. It was delivered quickly and nicely packaged. It was exactly what I was looking for. Thank you for making shopping so convenient and easy. I am happy with my purchase.

This will help you with the math part, but don't expect any additional help. It's a good secondary book to have for studying.

This book helped me prepared for the exam and was very helpful. I will recommend it. I hope it can be used for the Clerical Associate - L III exam!

It was appropriate for the test.

Excellent book!It was very helpful in preparation to exam.I've passed with 85% score.

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